Add an email account on Mozilla Thunderbird v31 using IMAP

To add an email account to your device, you must have an email address and password from your email service provider. If you are using Windows Mail you must have a registered Microsoft account in addition to the above.
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Step 1
Install and Run Mozilla Thunderbird. You will be served the screen in the example. Here you can choose to set Mozilla as your default email client.

Step 2
Don't create a Thunderbird account just yet. Select the Skip this and use my existing email button.
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Step 3
Enter your details and select Continue

Step 4
Select the IMAP option and then select the Manual Config button
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**Step 5**
The software will now search for known mail servers.

**Step 6**
A pop-up will appear in the window. Enter the information as in the example and select *Re-test*. 

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Done

If you have successfully setup your IMAP account, you will gain access to your emails